



## Superior Court of California County of San Benito

**TO:** Interested Vendors

**FROM:** Superior Court of California, County of San Benito

**DATE:** January 18, 2021

**SUBJECT:** **QUESTIONS AND ANSWERS NO. 2**  
RFQ Title: **Terrazzo Cleaning Services**  
RFQ Number: **TC2021**

**ACTION REQUIRED:** Please review the following questions and answers.

**RFQ CONTACT:** [admin@sanbenito.courts.ca.gov](mailto:admin@sanbenito.courts.ca.gov)  
(include the words "RFQ Number TC2021" in the subject line of any communication via this email address)

<b>Question 1</b>	<p>Several social distancing markers have been placed on the terrazzo floor.</p> <p>Do they have to be removed prior to the cleaning service?</p> <p>If the answer is yes, does the vendor have to replace the markers after the service is completed?</p>
<b>Answer 1</b>	<p>Yes, the selected vendor must remove the social distancing markers prior to cleaning the floor.</p> <p>The selected vendor does not have to replace the markers after cleaning the floor. The Court will do so.</p>
<b>Question 2</b>	<p>Stanchions, chairs and tables are located in different areas of the terrazzo floor. If they are not bolted to the floor, do they have to be moved in order to clean the area underneath?</p>
<b>Answer 2</b>	<p>Yes, the selected vendor must, prior to cleaning, move any object on the terrazzo floor that is not bolted down. This includes, without limitation, stanchions, chairs, tables, and floor mats. After cleaning, the selected vendor must return all such objects back to their original position. Please note that the Court will not provide a storage area for the items that must be moved.</p> <p>Please see also Questions 7 and 8 below.</p>
<b>Question 3</b>	<p>Is the contractor responsible for damage caused during the cleaning service? For example, if the cleaning equipment scrapes the baseboards, does the contractor have to repair or replace the baseboards?</p>
<b>Answer 3</b>	<p>Yes, the selected vendor is responsible for any damage caused during the cleaning service. If the cleaning equipment scrapes the baseboards, the Court will require the selected vendor to repair or replace the damaged baseboards. For full information, please see Appendix C, Section 2 of the Contract.</p>
<b>Question 4</b>	<p>After the cleaning service is completed, does the Court have a life expectancy for the work performed?</p>
<b>Answer 4</b>	<p>Given the level of foot traffic in the Courthouse, the Court expects the cleaning will not need to be repeated for three years.</p>

<b>Question 5</b>	Some areas of the terrazzo floor extend underneath a closed door. Will those doors be opened so that the vendor can access the area underneath the doors?
<b>Answer 5</b>	Yes, terrazzo floor areas that are blocked by a closed door will be accessible during the time period agreed upon for the cleaning process.
<b>Question 6</b>	What was the cost of the last service to clean and polish the terrazzo floor?
<b>Answer 6</b>	The Court has not issued a solicitation or hired a contractor only to clean and polish the terrazzo floors. Cleaning and polishing the terrazzo floors was included as one task in the Court's prior general janitorial contract, but that contract contained a single yearly price for all janitorial services with no separate line item for cleaning and polishing the terrazzo floors.
<b>Question 7</b>	There are two magnetometers (i.e. security devices through which one walks through) located on the terrazzo floor. Do they have to be moved prior to the cleaning service?
<b>Answer 7</b>	No.
<b>Question 8</b>	A large, heavy x-ray machine (i.e. security device to detect metal) is located on top of a floor mat near the entrance of the courthouse. Does this floor mat have to be moved prior to the cleaning service?
<b>Answer 8</b>	No. The x-ray machine and that particular floor mat should not be moved.
<b>Question 9</b>	What is the difference between an RFP and an RFQ?
<b>Answer 9</b>	For California judicial branch entities, there are more legal requirements applicable to higher-value procurements. RFQs can be used only for smaller procurements, so there are fewer legal requirements. As a result, RFQs are usually less complicated. RFPs can be used for procurements of any size, and must meet more legal requirements. So RFPs are usually more complicated.